



# Homiletics

## Summer Semester 2022

### Course Syllabus

#### COURSE TITLE

TM LA206 Homiletics

Credit Hours: 3

Class Meeting Time: July 9, 2022 – September 10, 2022

Saturdays, 11 AM to 12:30 PM EST

via Microsoft Teams

Semester: Summer 2022

#### CONTACT INFORMATION

Instructor: Fr. Tony Martinez

Email address: [amartinez@anccmail.org](mailto:amartinez@anccmail.org)

Phone: (575) 642-2472

Office hours: Fr. Tony prefers to be contacted first by email unless the matter is urgent. He will respond to email communications as soon as possible. If you would like him to contact you by phone, please include your number in your email. Also, please indicate if the matter is urgent.

#### COURSE DESCRIPTION AND GOALS

This course will examine the principles for preparing and delivery homilies for Sunday and special liturgies.

This ten-week course will explore the development of a homily. The class will also talk about the differences in preparing a homily for a Sunday Liturgy and other liturgical celebrations.

Each week participants will participate in weekly sessions. In the second half of the semester participants will write and deliver two different homilies via Microsoft Teams. One will be in a Sunday setting and the second will be for a special liturgical celebration.

#### TEXTS

*In addition to the required texts listed below, additional readings may be assigned from supplemental texts. These additional readings will be provided by the instructor as handouts at no cost to the participants. Assigned readings will make use of the abbreviated references in bold print.*

#### REQUIRED TEXTS

- *An Introduction to the Homily.* Robert P. Waznak SSS. Liturgical Press 1998. This volume is available through Amazon.com or directly from the publisher for the same price.
- USCCB Document *Fullfilled in your Hearing: The homily in the Sunday assembly.* The document can be found online for free download or can be obtained from Fr. Tony.

#### RECOMMENDED SUPPLEMENTAL TEXTS (NOT REQUIRED)

- *Preaching at the Double Feast.* Michael Monshau, OP PhD. Liturgical Press
- *Rites of Passage: Preaching Baptisms, Weddings, and Funerals.* Gueric DeBona OSB. Liturgical Press

#### ASSIGNMENTS AND HOMEWORK

All participants are expected to participate in class discussions and to complete the assigned readings in advance of each class. Throughout the course the instructor will ask participants, to prepare two written homilies to be submitted

for review.

In addition, all participants will be scheduled to deliver two homilies to the class. One will be on an assigned Sunday scriptures and the second for a non-Sunday celebration with assigned scriptures.

The two written homilies that are submitted will follow the following format when submitted.

**Formatting and Submission of papers:** Papers must be prepared using Microsoft Word or a Microsoft Word compatible/equivalent word processor. All papers must conform to the following format:

**Type font:** Times New Roman 12 point. Text should be typed in regular face except for emphasis, which may be done using boldface, underlining, italics or a combination of the three. Headings and subheadings should be no larger than 16 points.

**Margins, Paragraphs, and line spacing:** Papers should use a one-inch margin on all four sides. Using the "Paragraph" dropdown menu, select "0" space before each paragraph and 6 pt. space after each paragraph. Doing this eliminates hard breaks that take up unnecessary space (in other words, there should be no paragraph space holders between each paragraph). Set the line spacing to 1.5.

**Page numbering:** Insert and center page numbers in the footer of each page (using the page number dropdown menu from the "Insert" menu tab allows you to insert and center page numbers automatically).

**Citations and Notes:** Documentation of your sources and ideas is essential in academic writing. Please use a standard style for uniform citations; you may wish to consult one of several style books for this purpose. You may use either footnotes or endnotes.

**Submission of your papers:** All papers should be converted to PDF files and emailed to the instructor before 5 PM mountain time on the date they are due. Papers that do not meet the formatting requirements outlined above will not be accepted and will be returned for proper formatting.

**Plagiarism:** Refer to the ANCTI Policies and Procedures for the ANCTI policy on plagiarism.

**Late work:** If a participant is aware of a situation that will cause work to be submitted late or a presentation not to be made on time, the participant should inform the instructor as soon as possible to request to be excused from the deadline for the work or the presentation date. If excused, the instructor will assign a new due date in consultation with the participant. Unexcused work/presentations will result in no credit for that work or presentation. Unexcused work/presentations submitted late because of an unforeseen emergency will be accepted when a reasonable explanation, as determined in the instructor's sole discretion, is provided.

**Other policies and procedures:** Participants should consult the ANCTI website's (<https://antci.org>) for additional policies and procedures pertaining to Institute courses.

## **ATTENDANCE, PARTICIPATION, AND CLASSROOM ETIQUETTE**

- Participants are expected to attend each of the ten classes of the course. Perfect attendance, while desired, is not always possible to achieve for reasons beyond a participant's control. Accordingly, a participant may have up to three unexcused class absences. Additional absences, up to five, will result in a reduction in the participant's grade. Absence from more than six classes will automatically result in the participant being withdrawn from the course, whether the participant is taking the course for credit or auditing it, and the final evaluation will so reflect.
- All participants are expected to actively engage the course material and class discussions. Class participation forms an element of the grade for participants taking the course for credit, but even those not taking the course for credit are encouraged to participate fully as discussion is a vital part of the learning experience.
- Because all classes are conducted via Zoom, participants must mute their microphone once the class has begun and unmute when they wish to ask a question, make a comment or respond to something raised during the class. Care must be taken not to "speak over" one another.
- Participants are expected to always show the utmost courtesy and respect for others participating in the course.

## **GRADING**

Where applicable, grades for this course will be determined through evaluation of class participation, assignments and presentations, both written and oral.

Participants taking this course for academic credit in the American National Catholic Theological Institute will be graded on a Pass/Fail basis. Assignments and participation will be evaluated using the following indicators of performance:

**E** = Excellent (Approximate equivalent to: A+, A, A-)

**S** = Satisfactory (Approximate equivalent to B+, B, B-, C+, C, C-)

**U** = Unsatisfactory (Equivalent to F)

**W** = Withdrawal (Student withdrawal from course for any reason)

**WP** = Withdrawal Passing (withdrawal with course at least half completed successfully)

**WT** = withdrawal based on exceeding the withdrawal time limit.

Accordingly, work rated “E” or “S” will be recorded as a Pass; work that is unsatisfactory will be recorded as a Fail. Participants should also refer to the Institute’s Policy and Procedures (available on the Institute’s website at <https://ancti.org>) regarding withdrawal from courses.

<b>Grading Scale:</b>			<b>Weighted elements of your grade:</b>	
<b>Percent</b>	<b>Letter</b>	<b>4.0 Scale</b>		
<b>Grade</b>	<b>Grade</b>			
93-100	A	4.0	Class participation	20%
90-92	A-	3.7	Sunday Homily delivery	20%
87-89	B+	3.3	Non-Sunday homily delivery	20%
83-86	B	3.0	Written Homily 1	20%
80-82	B-	2.7	Written Homily 2	20%
77-79	C+	2.3		
73-76	C	2.0	Total	100%
70-72	C-	1.7		
67-69	D+	1.3		
63-66	D	1.0		
62 or less	F	0		

Final grades for this course will be reported to the Registrar no later than Friday, September 16, 2022. Participants taking the course for credit should receive their grade no later than three days after they are reported to the Registrar.

# How to access Teams

You will access the class through a meeting invite sent you via outlook. You will on the hyperlink

## Microsoft Teams meeting

**Join on your computer or mobile app**

[Click here to join the meeting](#)

Click here

**Or call in (audio only)**

[+1 505-312-4308,,949387146#](#) United States, Albuquerque

Phone Conference ID: 949 387 146#

[Find a local number](#) | [Reset PIN](#)

[Learn More](#) | [Meeting options](#)

This will take you to the prompt below you will click on the **Open Microsoft Teams** button.

Open Microsoft Teams?

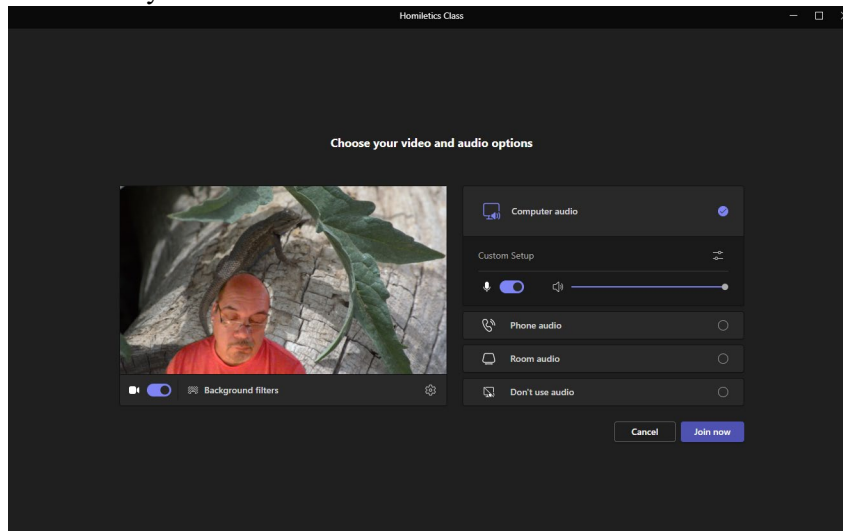
<https://teams.microsoft.com> wants to open this application.

Always allow teams.microsoft.com to open links of this type in the associated app

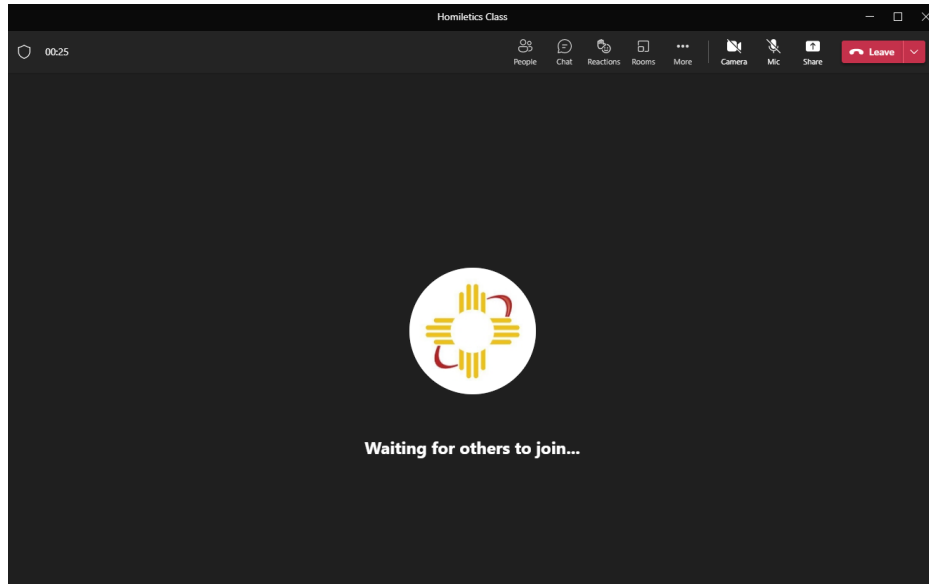
Open Microsoft Teams

Cancel

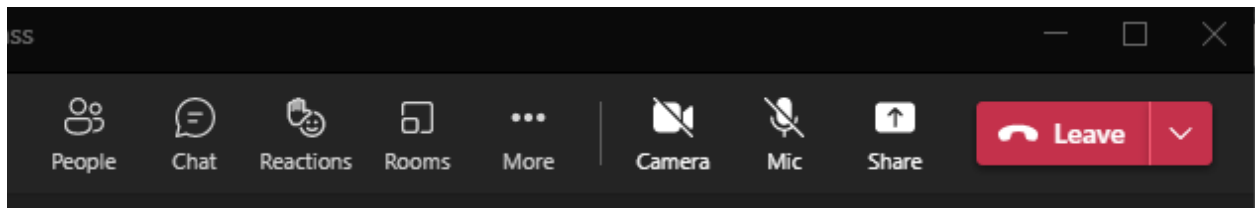
I will then open the window below you will click the **Join Now** button.



It will then open a meeting space. If you are first in the room, you will see yourself.



You will need to use your camera and microphone to turn them on the top bar. To turn the camera on click on the camera icon if there is a line through it. The microphone works the same way. If you are asked to share something the share button at top as well.



If you want to set a background, you will go to where it reads **More**, and a drop-down will show up. Go to Background effect and you can choose from those they have as standard, or you can upload a photo.

**COURSE  
SCHEDULE**

Date	Topics/Assigned Readings/Homework	Major Deadlines
July 9, 2022	<ul style="list-style-type: none"> <li>• Overview of the class</li> <li>• Knowing the Community</li> <li>• Knowing the Preacher</li> </ul>	Reading Assignment Fulfilled in your Hearing
July 16, 2022	<ul style="list-style-type: none"> <li>• Homily and Faith</li> <li>• Homiletic Method</li> </ul>	Reading Assignment Chapter 1&2 An Introduction to the Homily
July 23, 2022	<ul style="list-style-type: none"> <li>• Sunday Homily vs other homilies</li> </ul>	Reading Assignment Chapter 3&4 An Introduction to the Homily
July 30, 2022	Review process and feedback on first written homily	
August 6, 2022	Presentations of Sunday Homily	
August 13, 2022	Presentation of Sunday Homily	Second written homily
August 20, 2022	Presentation of Sunday Homily	
August 27, 2022	Presentation of Non-Sunday Homily	
September 3, 2022	Presentation of Non-Sunday Homily	
September 10, 2022	Presentation of Non-Sunday Homily	